



Diocese of the Eastern United States

Anglican Province of America

The Most Rev. Walter H. Grundorf, Presiding Bishop
3348 W. State Road 426
Oviedo, FL 32765

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Date: _____

Dear _____,

Thank you for your interest in the Ministry of the Diocese of the Eastern United States (DEUS) of the Anglican Province of America.

Either you have received a clergy application from your local parish rector/vicar or you have requested one from the Diocesan office. This letter is to help you ensure that all documents needed are sent to the proper personnel and in the proper manner.

Please send any and all documents and monies regarding your application to the Diocesan office at:

DEUS Office

3348 West State Road 426

Oviedo, FL 32765

Currently there is a \$75 background check processing fee. Please make out the check to: *DEUS* and note: *background check* in the memo field.

You will receive a confirmation of receipt of your application via email.

Be sure all 3 portions of the application are submitted along with your check:

1. DEUS Application for the Ministry **Documentation Checklist**: 1 pg (please indicate by check mark which documents you have included with your application. If certain documents are in process, for example, if you are waiting for a copy of a certificate, just note the application as such and send the item(s) along to our office once received).
2. DEUS Application for the Ministry **Cover Sheet/Process Checklist**: 2 pgs (Please fill in and date portions completed at the date of submission and keep a copy for your records. As you continue through the process, you can use this list to track your process.)
3. DEUS **Application for Ministry**: 8 pgs (please be sure to fill it out completely, including your name at the top of each page – be sure to sign page 8.)

Thank you for your attention to these details on the front end, which will help us make the process as smooth as possible.

With thanks and blessings,

Lisa M. Ulrich, APA Executive Secretary